

# **BROXTON AND DISTRICT PARISH COUNCIL**

**25<sup>th</sup> September 2023**

**Commenced: 7.30 pm**

**Terminated: 9.05 pm**

**Present:** Councillor D Williams (Chair)  
Councillors D Bell, K Borman, M Henshall, D Houghton, S Poole, C Shadbolt, T  
Vaughan and S Wild

**Councillor M Jones – Cheshire West and Chester Councillor**

## **1. CLERK & RESPONSIBLE FINANCIAL OFFICER (RFO)**

### **RESOLVED**

**That Mrs Muna Clough be appointed Clerk and RFO.**

## **2. APOLOGIES FOR ABSENCE**

Councillor H Rogers

## **3. DECLARATION OF INTERESTS**

Councillor Borman requested a dispensation regarding A534 (Minute 7).

Councillor Henshall declared his interest in Minute 12 as he was a Trustee of Sandstone Scouts.

### **RESOLVED**

**(i) Further to Minute 2 of the last meeting, Councillor Borman's dispensation be noted;**

**(ii) That Councillor Henshall's declaration be noted and that he be authorised to remain in the meeting during the discussion of the item, but take no part in the discussions or voting thereon.**

## **4. MINUTES**

The Minutes of the proceedings of the meeting of the Parish Council held on the 31<sup>st</sup> July 2023, were approved and signed by the Chair as a correct record.

## **5. CONDITION OF A41**

Further to discussions at the last Meeting relating to the A534, Members discussed the poor condition of the A41 particularly between Broxton roundabout and the roundabout at the Forts of India.

### **RESOLVED**

**That this matter be reported to Cheshire West and Chester Council's Highways Department.**

## **6. PUBLIC PARTICIPATION**

There were no Members of Public present at the meeting.

## **7. PLANNING**

Members considered the following application:-

### **(i) Planning Application 23/02415/S73**

Variation of Condition 2 of 21/04125/FUL - Bolesworth Hill Farm Bolesworth Hill Road Broxton CH3 9HN. Two storey extensions to main dwelling, conversion of redundant barn to B8 use, demolition of farm buildings, erection of garage and stable building, outdoor menage and associated landscaping works.-

### **RESOLVED**

**That the Council notes the change of use to equestrian use, and the private art display in the area what was previously the milk/parlour, and raises no objections.**

## **7. TRAFFIC CALMING OF A534**

The Members considered the Notes of the Meeting with the Police and Crime Commissioner, and discussed the following:-

- (i) The Parish Council would wish the road to be marked with appropriate roadway lines, such as double white lines or hash lines. Councillor Jones had taken some dimensions of the road to support this proposal;
- (ii) The Members wished to discuss a proposal to install interactive flashing signs, with Bolesworth to assist some of their tenants in properties that were accessed by this road;
- (iii) An obstruction to the path caused by the hedge of a property;
- (iv) The trial that was taking place involving the use of average speed cameras.

### **RESOLVED**

**That Councillor Jones to draft a letter to be sent to Chair and Clerk for approval, following which, the Clerk will send to the Cheshire West and Chester Council Highways Manager.**

## **8. BOLESWORTH ESTATE**

Members discussed the Meeting held with Representatives of the Bolesworth Estate held on the 18<sup>th</sup> September 2023.

Councillors Williams and Borman, had attended the meeting as representatives of this Parish Council and reported that the representation from all parishes was fair, and the meeting had been extremely constructive. The next meeting had been scheduled to be held on 20<sup>th</sup> November 2023.

### **RESOLVED**

- (i) **That Councillors Williams and Borman be authorised to take the views of the Parish Council, on matters under discussion, and represent the Parish Council at the next meeting.**
- (ii) **That parishioners be encouraged to submit any questions that they wish to submit to Bolesworth Representatives, to Councillors Williams, Borman or the Clerk (anonymously if they wish), and the Councillors will raise the questions at the meeting.;**
- (iii) **That the Notes of the Meeting and Notice of the Meeting be available on Social Media;**
- (iv) **That a request be made to the Bolesworth Clerk, that the Agendas and Reports be circulated to Members of the Parish Council, prior to the meetings taking place, to enable them to consider matters to be discussed;**
- (v) **That the Bolesworth Clerk be requested to display hard copies of Agendas on Parish Notice Boards together with details of the Broxton Councillor representatives and the Broxton Clerk to enable parishioners who do not use the internet to have full knowledge of the meetings.**

## **9. FOOTBALL PITCH**

### **RESOLVED**

**That improvements to the football pitch as a result of being managed by Councillor Wild be noted.**

## **10. COUNCIL AREAS & PARISHES**

### **RESOLVED**

**That the amalgamation of the Parishes of Broxton, Duckington and Harthill to form a single Parish is not progressed.**

## **11. ACCOUNTS**

- (i) **Accounts & Payments**

### **RESOLVED**

- (i) **That the accounts circulated be approved;**
- (ii) **That the payments detailed below be approved:-**

Payee/Reason	Amount
Information Commissioners Office (ICO) – Data registration	£35.00
A. Wright – Salary July – September 28.5 hours	£319.20
HMRC- PAYE/NI	£79.80
A. Wright – Office Expenses & Reimbursement	£176.71

(iii) That the reimbursement to the Clerk for the purchase of a Parish Council laptop, to a maximum of £280 be approved.

(ii) Training

#### **RESOLVED**

That the payment of £180 for planning training sessions for Cllrs Borman and Shadbolt be approved.

#### **12. GRANTS**

As recorded in Minute 3, Councillor Henshall declared his interest in this item and whilst he remained in the meeting, he did not take part in the discussion or voting thereon.

#### **RESOLVED**

That a grant in the sum of £250.00 be awarded to the 1<sup>st</sup> Sandstone Scouts.

#### **13. PLANTING & BROWN KNOWL HEDGE UPDATE**

Councillor Poole updated Members on the planting project. He added that he was awaiting the delivery of a substantial number of bulbs and proposed a community Bulb Planting Event to be held on 15<sup>th</sup> October 2023. Members discussed advertising the event within the Parishes. Councillor Poole also shared his maintenance plan for the project.

#### **RESOLVED**

That Councillor Williams prints some advertising flyers to publicise the event.

#### **14. BONFIRE**

Members discussed the safety implications of a proposed bonfire and agreed that this event should not proceed.

Alternatively, Members felt that a Christmas event should be arranged and agreed to discuss the arrangements at an informal meeting.

#### **RESOLVED**

That if available, Members meet informally on Wednesday, 25<sup>th</sup> October 2023 at 7.30 pm to discuss Christmas celebrations within the three Parishes.

#### **15. D-DAY 80<sup>TH</sup> COMMEMORATIONS**

#### **RESOLVED**

That the 80<sup>th</sup> Anniversary of D-Day, on the 6<sup>th</sup> June 2024 be marked with a Beacon, and that Bolesworth Estate be contacted with a view to working with them on this event, and agreeing the best location.

## **16. APPOINTMENTS TO OUTSIDE BODIES**

### **RESOLVED**

**That the Parish Council makes the following appointments to outside bodies:**

**Bickerton Burial Board:**

**Councillors Vaughan; Poole and Wild**

**Bickerton Village Hall**

**Councillor Vaughan**

## **17. OCTOBER DEBRIEF**

### **RESOLVED**

**That the informal meeting, agreed in Minute 14 above, considers the following:-**

**Christmas Celebrations**

**National Trust Relationship/Events**

**Football Pitch (National Trust /Larkton Hill)**

**Neighbourhood Plan Review**

**Fire Engine House**

**Footpath Project**

**Broadband & Mobile Services**

**Youth Club**

**Condition Reading Room Verges**

## **18. LOCAL GOVERNMENT ACT 1972 (ACCESS TO INFORMATION) – EXEMPT BUSINESS**

### **RESOLVED**

**That consideration of the following item of business be exempt from the Press and Public due to disclosure of personal information as defined in Schedule 12A of the Local Government Act 1972.**

## **19. CLERK'S CONTRACT & SALARY**

### **RESOLVED**

**That the Contract of Employment for the Clerk and Responsible Financial Officer be approved, subject to the salary and weekly hours being reviewed following the completion of the probation period.**

## **20. FLOWERS**

### **RESOLVED**

**That Councillor Borman be authorised to purchase flowers to a maximum sum of £50 as a token of thanks for the hard work of the outgoing Clerk.**

## **21. DATE OF NEXT MEETING**

**Members noted that the date of the next meeting of the Parish Council was Monday, 27<sup>th</sup> November 2023 at 7.30 pm at Brown Knowl Methodist Chapel.**