

BROXTON AND DISTRICT PARISH COUNCIL

Email: clerk@broxtonparishcouncil.org.uk
Website: <https://broxtonparishcouncil.org.uk>

21st July 2025

To the Members of Broxton and District Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING of the Broxton and District Parish Council**, to be held on **Monday, 28th July 2025 at 7.30 pm at Brown Knowl Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 20th May 2025 to be approved as a correct record and signed by the Chair of the Parish Council. Minutes attached.

4. PUBLIC FORUM

To receive any questions from Members of the Public.

5. NATIONAL TRUST

To meet with Mr Sam Jones from the National Trust, to consider and discuss the following matters:-

- National Trust overview of Bickerton Hill
- Current planned work/activities
- Future planned work/activities
- How the Parish Council can assist in the work/activities of the National Trust.

6. GOVERNANCE MATTERS

To consider and approve the attached Standing Orders 2025-2026.

7. BUDGET AND FINANCE 2025-2026

To consider a report of the Clerk and Responsible Financial Officer. (Report circulated)

8. CIL MONIES

To approve the following expenditure:-

- **Street Furniture Licence**

Members to note the approved Street Furniture Licence for Bicycle Racks to be installed on the Bus Shelter.

- **Refurbishment of Bus Shelter (including installation of Bicycle Racks)**

Members to consider a quote from Mintopia.

9. LOCAL MONUMENTS AND ITEMS OF HISTORIC OR CULTURAL INTEREST

Further to Minute 8 of the last meeting, the Parish Council to receive an update from the Broxton and District Parish Council Working Party

10. HIGHWAYS MATTERS

- Councillor Borman to report on general highways matters.
- Councillor Henshall to report on Hamlet signage

11. PLANNING MATTERS

Planning Applications

Councillor Shadbolt to report and update on the following planning matters relating to the Parish Council. [Monthly List \(cheshirewestandchester.gov.uk\)](https://cheshirewestandchester.gov.uk)

Reference Number: **25/01793/FUL**

Site Address: **The Firs Sherrington Lane Broxton Chester CH3 9JU**

Proposal: **Demolition of existing conservatory, erection of side/rear extension**

Reference Number: **25/01825/FUL**

Site Address: **Sandy Lane Farm Lower Sandy Lane Broxton Chester CH3 9JQ**

Proposal: **Demolition of existing outbuilding, erection of two storey and single storey extensions, alterations to windows and doors, and to include render application**

12. BOLESWORTH MEETING

Councillors Borman and Shadbolt to update.

13. DATE OF NEXT MEETING

Members to note that the next meeting will be held on Monday, 22nd September 2025 at 7.30 pm

14. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

15. EXEMPT BUSINESS

Members are asked to resolve that the following item of business shall be exempt from the press and public as it contains commercially sensitive information.

16. THE FIRE ENGINE HOUSE

Councillor Henshall to present an update on this matter.