

Clerk actions relating to November meeting Agenda items.

	Action Required	Notes	Status
Precept	Submit precept	03 02 22 – submitted and CW&C confirmed.	Complete
Fire Engine House	Register on Local List Preservation Order	22 02 22 – contacted Headland Design & JD regarding listing property. 17 03 22 – FEH submitted to CW&C for review to be included on Cheshire Local List.	
Broomhill Lane Waste	Actions from SEPT Update for March meeting	15 02 22 - Contacted UU who confirmed it is the responsibility of WW 15 02 22 – Reported to CW&C (HW401412327) and emailed information. 22 02 22 – Resent email.	Update @ March Meeting
New Councillors	Issue NOI Training	07 02 22 – Circulated NOI for completion. 22 02 22 – Reminded councillors require NOI forms.	
Bank Signatories	Tim Vaughan Mark Booth David Houghton	22 02 22- Emailed & texted councillors for bank info. 09 03 22 – Emailed and phone MB & TV	
Bickerton Burial Board	Submit Reps details	08 02 22 – confirmed HM, TV & SW as reps, requested agendas cc'ed to Clerk and date of next meeting. 16 02 22 – Confirmed nominations, 1 meeting per year – agenda will also be sent to the Clerk.	Complete
Defib	Inspections	22 02 22 – Contacted IM thanked for checking Defib and asked if he was happy to continue.	Complete

Parish Councillor Vacancy action

Parish Councillor Vacancies	07 02 22 10 03 22	Notified CW&C notice displayed. CW&C confirmed no election called.
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