BROXTON AND DISTRICT PARISH COUNCIL

Email: clerk@broxtonparishcouncil.gov.uk
Website: https://broxtonparishcouncil.gov.uk

16th November 2026

To the Members of Broxton and District Parish Council

Dear Councillor
You are hereby summoned to attend the **ORDINARY MEETING of the Broxton and District Parish Council**, to be held on **Monday, 23rd November 2026 at 7.30 pm at Brown Knowl Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully
M Clough
Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE
To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST
To receive any declarations of interest from Members of the Parish Council

3. MINUTES
The Minutes of the proceedings of the Meeting of the Parish Council held on 28th September 2026 to be approved as a correct record and signed by the Chair of the Parish Council. Minutes attached.

4. PUBLIC FORUM
To receive any questions from Members of the Public.

5. BUDGET AND FINANCE 2026-2027
To consider a report of the Clerk and Responsible Financial Officer. (Report circulated)

6. FORWARD PLANNING - BUDGET 2027-2028
To consider a report of the Clerk and Responsible Financial Officer, enclosed.

7. ADOPTION OF TELEPHONE KIOSKS
To formally sign the Adoption of Telephone Kiosks Transfer Agreements for Brown Knowl and Harthill, in accordance with the Parish Council's Standing Orders. (Two Councillors to sign, to be witnessed by the Parish Clerk). Forms attached.

8. HIGHWAYS MATTERS
To receive an update from the Chair and to consider any proposals or expenditure for approval.

9. PLANNING MATTERS
The Parish Council to consider the following:-

- **New planning applications**

- **Comments submitted under the provisions of the Standing Orders**

(i) **Reference Number:** 26/02837/FUL
Site Address: Robin Bank Sherrington Lane Broxton Chester CH3 9JU
Proposal: Erection of a two-storey glazed front extension, garage conversion, extension of the existing loft floor with a raised roof and new dormers to the front and rear, render to existing

gables and part of the rear elevation. New detached garage to the side and driveway with retaining walls to the boundary

Comments submitted to the Local Planning Authority on 29th October 2026, circulated.

10. THE LOCAL HILLS

The Chair to update and the Parish Council to consider any proposals or expenditure for approval.

11. BOLESWORTH MEETING

The Chair and Councillor Borman to report.

12. CELEBRATIONS AROUND THE TREE

To receive an update from Councillor Borman and to consider any proposals or expenditure for approval.

13. WIFI AT BROWN KNOWL METHODIST CHURCH

Further to the meeting held on 18 May 2026, Minute 18 refers, the Parish Council to note that Brown Knowl Methodist Church has declined the Parish Council's offer to cover both the installation costs and the ongoing monthly service charges in exchange for the use of the room for its bi-monthly meetings free of charge.

14. DATE OF NEXT MEETING

Members to note that the next meeting will be held on Monday, 25th January 2027 at 7.30 pm

15. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

16. EXEMPT BUSINESS

Members are asked to resolve that the following items of business shall be exempt from the press and public as they contain commercially sensitive information.

17. THE FIRE ENGINE HOUSE

The Chair and Deputy Chair to present an update on this matter.