

BROXTON AND DISTRICT PARISH COUNCIL

Email: clerk@broxtonparishcouncil.org.uk
Website: <https://broxtonparishcouncil.org.uk>

20th January 2025

To the Members of Broxton and District Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING of the Broxton and District Parish Council**, to be held on **Monday, 27th January 2025 at 7.30 pm at Brown Knowl Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 25th November 2024 to be approved as a correct record and signed by the Chair of the Parish Council. Minutes attached.

4. PUBLIC FORUM

To receive any questions from Members of the Public.

5. TILSTON PLAYING FIELD ASSOCIATION

To receive a presentation from Mrs Graham from the Tilston Playing Field Association, together with a request for grant funding.

6. NATIONAL TRUST

Further to the last meeting, Members to note that the Clerk has extended an invitation to the National Trust to attend this meeting, but has not received a response.

7. BUDGET AND FINANCE 2024-2025

To consider a report of the Clerk and Responsible Financial Officer. (Report circulated)

8. BUDGET AND PRECEPT REPORT 2025-2026

Members to approve the Budget and Precept for 2025-2026. (Report circulated)

9. CIL MONIES

Members to note the following actions, agreed at the last meeting, regarding the expenditure of the Community Infrastructure Levy funds in the sum of £4,867.15:-

- (i) The Clerk has accepted the quote from Mintopia in the sum of £622.00 to refurbish the three Notice Boards;
- (ii) The Clerk has submitted an application for a Street Furniture Licence to the Borough Council for bicycle racks to be installed on the Bus Shelter. This proposal has to be advertised for a period of 28 days and the Clerk has been advised that the notices were erected on 16th January 2025.

Members to also consider the following matters that were deferred at the last meeting:-

- (iii) Councillor Henshall to report on discussions with Mr Stuart Bateman, Principal Engineer at Cheshire West and Chester Council regarding **Welcome Boards** and **Vehicle Activated Signs**;
- (iv) Councillor Bell to update on his **survey of the Footpaths** and his contact with the Rights of Way Officer at Cheshire West and Chester Council.

Members to consider the following proposed expenditure:-

- (v) Councillor Wild to report on a request for a **Defibrillator** to be located at Ivy Farm Lane.

10. IMPACT OF WEATHER CONDITIONS

To consider the impact of the recent and future weather conditions in the local area.

11. NEIGHBOURHOOD PLAN REVIEW WORKING GROUP

Members to consider an update from Councillor Henshall, that was deferred at the last meeting, on whether there is a need to survey the local community.

12. HIGHWAYS MATTERS

Members to consider a report of Councillor Henshall that was deferred at the last meeting.

13. PLANNING MATTERS

Planning Applications

Councillor Shadbolt to report and update on the following planning matters relating to the Parish Council. [Monthly List \(cheshirewestandchester.gov.uk\)](http://cheshirewestandchester.gov.uk)

- **New Application**

- (i) **Reference Number:** 24/03748/FUL
Site Address: The Spinney Dark Lane Duckington Malpas SY14 8LQ
Proposal: Re-roofing works (replacement thatch with tiles) and installing 5 no. rooflights, works to include removal of chimney stack.

- **Comments submitted under Standing Orders**

Members to note the comments submitted to the Local Planning Authority, in line with Standing Orders, relating to the following planning application:-

- (ii) **Reference Number:** 24/03661/FUL
Site Address: Cherry Tree Cottage Broomhill Lane Broxton Chester CH3 9LB
Proposal: Single storey front porch and rear extensions, new side window to West Gable, new side gate/fences and replacement oil tank

Comments of Broxton and District Parish Council:-

Broxton and District Parish Council supports the planning application

- **Decided Planning Applications**

- (iii) **Reference Number:** 24/01925/FUL
Site Address: 1 - 4 The Green Harthill Lane Harthill Chester CH3 9LH
Proposal: Change of use from C3 to Leisure Accommodation (Sui Generis) and associated works including demolition of existing outbuildings and rear extension to properties 1 and 2, erection of new rear single storey extensions to properties 1-2 and 3-4, internal and external alterations to properties 1-2 and 3-4 and associated car parking.

Status: Approved

- (iv) **Reference Number:** 24/01926/LBC
Site Address: 1 - 4 The Green Harthill Lane Harthill Chester CH3 9LH
Proposal: Change of use from C3 to Leisure Accommodation (Sui Generis) and associated works including demolition of existing outbuildings and rear extension to properties 1 and 2, erection of new rear single storey extensions to properties 1-2 and 3-4, internal and external alterations to properties 1-2 and 3-4 and associated car parking.
Status: Approved

14. AREA MATTERS

Members to consider the following:-

- **Parking Facilities**

Further to Minute 13 of the last meeting, the Chair to report on discussions held with Bolesworth and the Landlord of the Sandstone Inn, and Councillor Wild to report on discussions held with Brown Knowl Chapel.

15. FOOTPATHS / RIGHTS OF WAY

Councillor Bell to report and update the Parish Council.

16. DATE OF NEXT MEETING

To note that the date of the next meeting of the Broxton and District Parish Council is Monday, 24th March 2025.

17. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

18. EXEMPT BUSINESS

Members are asked to resolve that the following item of business shall be exempt from the press and public as it contains commercially sensitive information.

19. THE FIRE ENGINE HOUSE

Councillor Henshall to present an update on this matter.