

BROXTON & DISTRICT PARISH COUNCIL

Minutes

Monday 28th March 2022 at 7.30pm.

Held at Global Air Training, Harthill Road, Burwardsley, CH3 9NU.

PRESENT

Chairman David Williams

Derek Bell

Mark Booth

David Haughton

Hayley Muddiman

Helen Rogers

Tim Vaughan

Steve Wild

PUBLIC – 6

1. APOLOGIES

Cllr. Poole due to Covid.

2. DECLARATION OF INTERESTS

No interests declared.

3. PUBLIC PARTICIPATION

The Chairman thanked residents for attending and welcomed everyone to the meeting. Thanks were recorded to Di Worby for use of the meeting facility.

Jubilee

It was noted the following events were being held:

Friday 3rd June

Church Service at Bickerton Church including school children (morning)

Friday/Saturday Evening 4th June

Ticketed party at Bickerton Village Hall (£25 per head)

Sunday 5th June

Bickerton Church Sunday lunch

Afternoon tea dance at Bickerton Village Hall

It was suggested the Council organise a guided walk which could end at a somewhere refreshments could be served and that the walk could be known as the Jubilee Trail and permanently marked as such.

4. MINUTES

128. Resolved that the Council approve the minutes of the Parish Council meeting held on the 2nd February 2022.

5. PLATINUM JUBILEE

It was agreed to create a Jubilee Walk which can be marked, possibly a figure of 8 providing a shorter and longer walker. Given time restraints it was suggested the walk could be developed over the next 12 months and the starting point could be marked and celebrated in June.

A small working group was agreed to progress the project including Cllrs. Bell, Williams and Gill Ellison.

It was also suggested that if the pitch can be cleared and prepared a children's picnic could also be organised.

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6. ACTIONS

Councillors noted the action list as circulated.

7. ACCOUNTS

1) Accounts & Payments

129. Resolved that the Council approve the accounts and bank reconciliation on page 156 noting the payment to Shires Payroll services was £12.60 not £39.60 as approved at the last meeting.

2) Outstanding Invoices

130. Resolved that the Council approve the following payments:

A Wright	Reimbursements: Office & Printing	52.00
HMRC	PAYE/NI	31.00
A Wright	Salary – Hours Worked x19 until up to 18-03- 2022	212.80
Brown Knowl Methodist Church	Room Hire 2021-2022	125.00

3) Cheque Signatories Update

The Clerk had been unable to proceed with updating the bank details as she had not received all the required information.

8. PLANNING

Councillors noted the March Planning Register as circulated from page 157 noting the highlighted sections were where the register had been updated.

22/00183/FUL Cobweb Cottage

131. Resolved that the Council submit the following comments:

The Council supports the conversion of the dwelling into three dwellings and asks that strict conditions are put in place to retain the unique appearance and character of the Smithy.

The Council asks that careful consideration is given to the site access due to the speed and nature of the road in that location.

132. Resolved that the Council submit the Smithy building to be part of the Cheshire List if it is not already included.

9. FIRE ENGINE HOUSE

The Clerk confirmed she had submitted the application for the Fire Engine House to be added to the Cheshire List and was awaiting a response. If approved a further discussion would take place regarding listing the building.

The Clerk reported an invoice had been sent for the rental of the property at the end of November 2021 which had not been paid the Clerk contacted the company and resent the invoice which has now been paid, the rent will be due again at the end of 2022.

10. BROOMHILL WASTE TREATMENT UPDATE

The Clerk reported that United Utilities had stated the waste was the responsibility of Welsh Water who confirmed it was not theirs as such the Clerk had contacted CW&C Highways Department who had confirmed the foul system is a historic system for the 5 former council houses, and when they were sold off the treatment plant remained in Council ownership. The officer had confirmed they were not a Highways asset.

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It was further stated the relevant council department do not have any plans as far as they are aware of where the 'drainage field', soakaway runs or discharges to. At this time, it is surmised that the runoff is pumped down to the foul sewer in Sherrington Lane. Investigation is proposed. However, at some point in the past a utility has buried the inspection chamber at the point access is required to commence the investigation.

Highways are currently arranging for the manhole cover to be lifted (have the bituminous layer removed) and brought to level. This is expected to take place in April.

It was understood the affected residents are being kept informed.

The Clerk confirmed she had requested the Council be kept up to date on progress in this matter and which department at CW&C are responsible for the drains.

11. FIBRE PROJECT UPDATE

Councillors noted the circulated notes from the meeting with Mike Dugine from CW&C. It was agreed to invite Mike Dugine to attend the next Parish Council meeting to discuss what is possible. It was reported that BT Openreach have identified the area for work in 2023-2024 and concern was raised that if any temporary solutions were put in place whether this would delay the Openreach works.

It was noted the biggest issue is that the Parish Council area has such a range in the quality of the service provided.

It was noted that a fibre cabinet has been installed in Duckington but due to changes in government funding was never connected.

It was agreed to forward the existing information on broadband in the Parish plus questions to be addressed to Mike Dugine in advance of the meeting.

12. FOOTPATHS (PROW) PROJECT

It was reported that plans had been drawn up for the inspection of footpaths but the covid lockdowns and rules had prevented the project moving forward. It was agreed the Jubilee walk could be used as a trigger to promote this project and move it forward.

It was reported that CW&C had installed a soakaway between top and lower Sandy Lane off the drains from the bridleway which was not functioning and was leaving gateway very wet. It was agreed the Clerk would raise this with CW&C officers.

13. LARKTON HILL PITCH

It was agreed that Cllr. Wild would contact the National Trust ranger to confirm access to the pitch to allow it to be topped.

14. CODE OF CONDUCT

133. Resolved that the Council adopt the revised CW&C code of conduct.

15. CW&C STANDARDS BOARD ELECTION

134. Resolved that council nominate Colin Ford and Francis Tunney.

16. COMMUNICATIONS STRATEGY

The Council reviewed the existing Communications Strategy and agreed to remove communications through Nextdoor. It was agreed that Cllr Williams would establish a community Facebook page to operate in addition the existing Parish Council page, it was agreed Cllrs. Williams and Muddiman would act as administrators to the page.

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Concern was voiced about the Council's website which is incomplete. Cllr Muddiman agreed to review the site. It was agreed to contact several residents about providing local photographs to populate the site.

17. ANNUAL PARISH MEETING

It was agreed not to hold a Parish meeting for 2022.

18. CLEK RECRUITMENT

It was noted no suitable applicants had come forward to date although the current advert has a deadline of the 1st April. It was agreed to advertise the Tilston and Broxton positions together.

Meeting closed at 20.45hrs

The next meeting of the Parish Council is scheduled for
Monday 30th May 2022, 7.30pm
at
Brown Knowl Methodist Chapel.

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Broxton & District Parish Council Receipts & Payments - March 2022				STATEMENT OF ACCOUNTS 2021 - 2022								
RECEIPTS												
Date			From whom	Particulars	Precept	Grants	Interest	VAT	Misc	Total		
08 04 21			CW&C	Precept	5520.00					5520.00		
08 07 21			HMRC	VAT Refund				129.20		129.20		
					5,520.00	0.00	0.00	129.20	£0.00	£5,649.20		
PAYMENTS												
Date	CHEQ	Page	To whom paid	Particulars	Staff Costs	Admin	Training	Grants	Projects	S137	VAT	Total
06 04 21	BACs	116	G Nicol	Salary - Jan Feb March	494.00							494.00
06 04 21	BACs	116	HMRC	PAYE/NI	52.00							52.00
09 04 21	BACs	109	G. Nicol	REIM: Office, Phone, SLCC		135.00						135.00
04 08 21	CHEQ	116	Brown Knowl Methodist Church	Room Hire 2019-2020		125.00						125.00
27 05 21	BACs	116	Andrew Scarett	Internal Auditor Fee		20.00						20.00
27 05 21	BACs	116	G Nicol	Clerk office, mobile & reimbursements		51.79						51.79
27 05 21	BACs	116	Norris & Fisher Insurance	Annual Insurance Premium		268.96						268.96
14 06 21	BACs	142	Shire Payroll Services	Payroll Services 1st Quarter		10.50					2.10	12.60
30 06 21	BACs	130	G Nicol	Salary - April May June	546.20							546.20
30 06 21	BACs	116	G Nicol	Reimbursement White Wysteria		36.66					7.33	43.99
02 07 21	BACs	130	HMRC	PAYE/NI	25.80							25.80
03 07 21	DD	130	ICO	GDPR/Data Protection Fee		35.00						35.00
30 07 21	BACs	130	G Nicol	Clerk office, mobile & reimbursements		52.83						52.83
29 09 21	BACs	142	G Nicol	REIM: office, mobile & Office 365		98.98					10.00	108.98
29 09 21	BACs	142	G Nicol	Salary- July August September	601.60							601.60
29 09 21	BACs	142	HMRC	PAYE/NI	22.40							22.40
29 09 21	BACs	142	Nicola Robinson	Reimbursement Annual Google Workspace		55.20					11.04	66.24
29 09 21	BACs	142	Shire Payroll Services	Payroll Services 2nd Quarter		10.50					2.10	12.60
21 10 21	BACs	142	RBL Poppy Appeal	To cover cost of wreath						20.00		20.00
25 10 21	BACs	142	RBL Poppy Appeal	Donation						30.00		30.00
27 10 21	BACs	143	T.Vaughan	BPC3 Repairs to phonebox					150.00		30.00	180.00
01 11 21	BACs	143	T.Vaughan	Repairs to Bus Shelter					250.00		50.00	300.00
01 12 21	BACs	147	Community Heartbeat Trust	Emergency Landline Annual Rental						60.00	12.00	72.00
23 12 21	BACs	147	HMRC	PAYE/NI	29.40							29.40
23 12 21	BACs	147	G Nicol	Salary- Oct,Nov,Dec	594.60							594.60
23 12 21	BACs	147	G Nicol	Reimbursement Squarespace website subscription		68.44				120.00	24.00	212.44
20 01 22	BACs	147	Community Heartbeat Trust	Defub Battery					186.00		37.20	223.20
08 02 22	BACs	147	G Nicol	Reimbursements: Office & Mobile Phone		50.00					3.20	53.20
08 02 22	BACs	147	G Nicol	Salary - Final	70.20							70.20
08 02 22	BACs	147	Shires Payrol Services	Payroll services 3rd Quarter		10.50					2.10	12.60
												0.00
					2,366.00	1,018.86	0.00	0.00	0.00	230.00	188.97	4,472.63
TREASURERS ACCOUNT 30-91-92 00674201				Current Account (25/01/2022)	£10,896.40	Year to date Balance			£1,176.57			
BROXTON & DISTRICT PARISH COUNCIL				TOTAL	£10,896.40	Balance Brought forward			£9,719.83			
£ 10,896.40 Current balance				Less unmade payments .	0.00	Balance			£10,896.40			
£10,896.40 Available funds					£10,896.40							

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Broxton & District Parish Council Planning Register 2021-2022

Date Received	Comments Deadline	Application Reference	Description	Location	Comments Submitted	Status
01 11 19		19/03618/OHL	Overhead lines from Duckington to Chowley Cheshire	Duckington-Chowley 11KV overhead electricity line and rebuild scheme		CW&C – No Objection.
14 12 20		20/04677/FUL	Ivy Cottage Hill Lane Broxton Chester Cheshire CH3 9HT	Demolition of rear single storey lean-to, roof light to front, part single and two storey side and rear extensions, alterations to windows/doors,		
09 07 21		21/02290/FUL	1-3 Mount View Cottages Hall Lane Broxton Chester Cheshire CH3 9JF	Demolition of 3no dwellings and associated outbuildings and erection of new detached dwelling with access and ancillary works		
09 08 21		21/02974/FUL	The Pines Allmans Lane Duckington Malpas Cheshire SY14 8LH	Two storey side Extension, alterations to existing swimming pool, new sunken garage, partial lowering of internal floors to create lower-level family room, removal of existing garage and associated new hardstanding areas		Approved.
02 09 21		21/03318/FUL	White Knoll Old Coach Road Broxton Chester Cheshire CH3 9JD	Single storey rear and two storey side extension, replacement windows, replacement roof and external modifications throughout		Approved.

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03 11 21		21/04125/FUL	Bolesworth Hill Farm Bolesworth Hill Road Broxton Chester Cheshire CH3 9HN	Two storey extensions to main dwelling, Conversion of redundant barn to B8 use, Demolition of farm buildings, erection of garage and stable building, outdoor menage and associated landscaping works		
23 12 21		21/04631/S73	Green Bank Farm Withy Lane Broxton Chester CH3 9JP	Agricultural worker's dwelling (Amendment to permission 11/00363/OUT) -	No observation.	
21 12 21		21/04884/FUL	Withy Bank Old Coach Road Broxton Chester Cheshire CH3 9JL	Operational development works - installation of windows and doors associated with application Class R Notice served July 2021	No observation.	
16 03 22	04 04 22	22/00183/FUL	Cobweb Cottage, Nantwich Road, Broxton, CH3 9JH	2 storey side & single storey rear extension & division of existing house into 2 dwellings, erection of detached garages & conversion of existing Smithy with replacement lean-to.		

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