

## **BROXTON AND DISTRICT PARISH COUNCIL**

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Website: <https://broxtonparishcouncil.org.uk>

15<sup>th</sup> July 2024

### **To the Members of Broxton and District Parish Council**

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING of the Broxton and District Parish Council**, to be held on **Monday, 22<sup>nd</sup> July 2024 at 7.30 pm at Brown Knowl Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

**M Clough**

Mrs M Clough

Parish Clerk and Responsible Financial Officer

### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members of the Parish Council

#### **2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members of the Parish Council

#### **3. APPOINTMENT OF DEPUTY CHAIR**

To appoint a Deputy Chair of the Parish Council for the 2024-2025 Municipal Year.

#### **4. MINUTES**

The Minutes of the proceedings of the Meeting of the Parish Council held on 20<sup>th</sup> May 2024 to be approved as a correct record and signed by the Chair of the Parish Council. Minutes attached.

#### **5. PUBLIC FORUM**

To receive any questions from Members of the Public.

#### **6. PARISH COUNCIL WEBSITE**

Members to note that the new website is now live.

#### **7. COUNCILLOR VACANCY**

Members to note that the vacancy is advertised on the website.

#### **8. REPORT IT**

Members to note that a link has been created on the website enabling residents direct access to report concerns to Cheshire West and Chester Council.

#### **9. PARISH COUNCIL INSURANCE**

Members to note that the Parish Council insurers are now Zurich Municipal and that the Phone Box and the Defibrillator are included in the schedule, and insured for £14,500 and £2,000 respectively.

#### **10. BUDGET AND FINANCE 2024-2025**

To consider a report of the Clerk and Responsible Financial Officer.

#### **11. CIL MONIES**

Members to consider an appropriate project on which to spend CIL monies.

## **12. NEIGHBOURHOOD PLAN REVIEW WORKING GROUP**

Members to consider whether or not they wish to survey the local community.

## **13. HIGHWAYS MATTERS**

Councillor Henshall to report on any updates.

## **14. PLANNING MATTERS**

### **(i) Planning Applications**

Councillor Shadbolt to report and update on planning matters relating to the Parish Council.

Monthly List ([cheshirewestandchester.gov.uk](http://cheshirewestandchester.gov.uk))

### **(ii) Cheshire West and Chester Council – Planning Department Requests for extra time to comment on Planning Applications - new arrangements**

Members to note the new arrangements from the Planning Authority which no longer facilitate requests from Parish Council's for additional time to consider and submit comments on planning applications. The Parish Council is asked to consider amending its Standing Orders to allow Members to consult with one another on planning matters via emails, following inspection of the planning applications by Councillor Eddleston. Any comments would then be submitted by the Clerk to the Planning Authority, and reported to the next available meeting of the Parish Council to enable a record to be maintained.

## **15. FOOTPATHS / RIGHTS OF WAY**

Councillor Bell to report and update the Parish Council.

## **16. PLANTING**

The Chair to report.

## **17. BOLESWORTH ESTATE**

To receive updates from Councillors Williams and Borman.

## **18. DATE OF NEXT MEETING**

To note that the date of the next meeting of the Broxton and District Parish Council is Monday, 23rd September 2024.

## **19. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

## **20. EXEMPT BUSINESS**

The following item of business shall be exempt from the press and public as it contains commercially sensitive information.

## **21. THE FIRE ENGINE HOUSE**

To receive an update on this matter.