

BROXTON AND DISTRICT PARISH COUNCIL

Email: clerk@broxtonparishcouncil.org.uk
Website: <https://broxtonparishcouncil.org.uk>

18th November 2024

To the Members of Broxton and District Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING of the Broxton and District Parish Council**, to be held on **Monday, 25th November 2024 at 7.30 pm at Brown Knowl Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 30th September 2024 to be approved as a correct record and signed by the Chair of the Parish Council. Minutes attached.

4. PUBLIC FORUM

To receive any questions from Members of the Public.

5. NATIONAL TRUST

To meet with a representative from the National Trust to discuss options available for the football field.

6. BANKING ARRANGEMENTS

Members to note that in accordance with Minute 9(vii) of the last meeting, the Clerk has now opened an interest account for the Parish Council with Lloyds, which has a balance of £12,953.34. A sum of £4,867.15 of this money is ringfenced, for CIL Projects.

7. BUDGET AND FINANCE 2024-2025

To consider a report of the Clerk and Responsible Financial Officer. (Report circulated)

8. CIL MONIES

Members to note that the Parish Council has received an additional sum of £2,943.34 for Cobweb Cottage. This brings the total Community Infrastructure Levy funds to £4,867.15, which must be ringfenced for Parish projects. Members are now asked to consider an appropriate project/projects on which to spend the CIL monies.

- (i) Councillor Henshall to report on discussions with Mr Stuart Bateman, Principal Engineer at Cheshire West and Chester Council regarding Welcome Boards and Vehicle Activated Signs;
- (ii) Councillor Bell to report on his survey the footpaths and his contact with the Rights of Way Officer at Cheshire West and Chester Council;

- (iii) Members are asked to consider a quote received from Mintopia for works to refurbish the Notice Boards and the Bus Shelter. Following research by the Clerk, the refurbishment of these items is significantly less expensive than their replacement.

9. LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024

Members to note that the Local Government Services National Pay Agreement from 1st April 2024 to 31st March 2025, has been agreed, and the increase equates to 2.5% per annum.

10. NEIGHBOURHOOD PLAN REVIEW WORKING GROUP

Councillor Henshall to advise whether there is a need to survey the local community.

11. HIGHWAYS MATTERS

Councillor Henshall to report on any updates.

12. PLANNING MATTERS

Planning Applications

Councillor Shadbolt to report and update on planning matters relating to the Parish Council.
Monthly List (cheshirewestandchester.gov.uk)

Planning Application: 24/01925/FUL

Location: 1-4 The Green Harthill Lane, Harthill, Chester CH3 9LH

To note that the Clerk, on behalf of the Parish Council, submitted comments in relation to the amended Planning Application Ref no: 24/01925/FUL, Site address: 1-4 The Green Harthill Lane, Harthill, Chester CH3 9LH, on 7th November 2024, and received an acknowledgement on this matter.

13. AREA MATTERS

Members to consider the following:-

- (i) Overgrown Hedges
- (ii) Chapel Car Park

14. FOOTPATHS / RIGHTS OF WAY

Councillor Bell to report and update the Parish Council.

15. BOLESWORTH ESTATE

To receive updates from Councillors Williams and Borman.

16. DATE OF NEXT MEETING

To note that the date of the next meeting of the Broxton and District Parish Council is Monday, 27th January 2025.

17. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

18. EXEMPT BUSINESS

Members are asked to resolve that the following items of business shall be exempt from the press and public as they contain commercially sensitive and individual information.

19. THE FIRE ENGINE HOUSE

Councillor Henshall to present an update on this matter.

20. FORWARD PLANNING – DRAFT BUDGET AND PRECEPT REPORT 2025-2026

Members to consider a DRAFT Report for 2025-2026. Report circulated to Members only