

Clerk actions relating to July meeting Agenda items.

July Agenda item	Date	Matter	Action	Progress
6	30 07 21	Planning Proposals	Planning.	Submitted comments via portal regarding applications, as agreed during PC meeting (p130 July Minute) for: 21/01867/FUL 21/02290/FUL
7	11 08 21	Code of Conduct for Councillors	Emailed CWaC Monitoring Officer regarding COC for Councillors in meetings depending on type of Interest Declared in Agenda Items.	Whether a member can remain in a meeting depends on the type of interest they have (see in particular paragraphs 11, 12 & 13 of pages 3 & 4 the COC). Interests are registered on the BDPC website. PC encouraged to ensure register of interests are up to date in case they need to consider member's interests at meetings or in relation to council business.
9	30 07 21	Larkton Hill Football Pitch	Emailed Insurance company to ask where legal position is with organising a clear up of Football pitch Larkton Hill.	Response from Insurance company outlined that any volunteers assisting with this undertaking would be covered under the Employers Liability section of the policy as the definition of an employee includes voluntary helpers. A risk assessment should be carried out prior to the event and it is important that: 1.Gloves and protective clothing are used as appropriate 2.Parental approval is obtained if any participants are under 16 years of age and they must be under adult supervision 3.All waste must be disposed of properly. 4.Restrict use of any tools/machinery to a person that has previous experience of operating such a piece of equipment.
10	02 08 21	Litter Bin at centre of Brown Knowl	Reported that the litter Bin at the centre of Brown Knowl (near to the village green and the noticeboard) is overflowing and has not been emptied for some time. The PC request that the litter bin is emptied asap and emptied more regularly in future and ideally a Dog litter bin is also installed at the same location.	Via 2 methods 02/08/2021 & with photos 10/08/2021. Reference number is: SS355458158 Fault type: Street care & Grounds - Litter Bins
11	03 09 21	Request for Section 215 LPA be served on Pit Farm	Email sent to Enforcement Officer to enquire of progress.	Following the initial confirmation in July from the Enforcement Officer that the case ref: 20/00575/EMCOU was being considered (see July Minutes p131, item 11) the Officer informed the Clerk by email that the landowner had been written to and they were awaiting a response.