

BROXTON AND DISTRICT PARISH COUNCIL

Email: clerk@broxtonparishcouncil.org.uk
Website: <https://broxtonparishcouncil.gov.uk>

16th March 2026

To the Members of Broxton and District Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING of the Broxton and District Parish Council**, to be held on **Monday, 23rd March 2026 at 7.30 pm at Brown Knowl Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 26th January 2026 to be approved as a correct record and signed by the Chair of the Parish Council. Minutes attached.

4. PUBLIC FORUM

To receive any questions from Members of the Public.

5. BUDGET AND FINANCE 2025-2026

To consider a report of the Clerk and Responsible Financial Officer. (Report circulated)

6. PLANNING MATTERS

Councillor Shadbolt to report and update on the following planning matters relating to the Parish Council. [Monthly List \(cheshirewestandchester.gov.uk\)](http://cheshirewestandchester.gov.uk)

• Applications considered under the Standing Orders

- (i) **Reference Number:** 26/00255/LBC
Site Address: 8 Broxton Hall Mews Whitchurch Road Broxton Chester CH3 9JS
Proposal: Alterations to windows and doors including the replacement of French doors with a window and blocking up a rear window (retrospective)
The Parish Council did not submit any comments in relation to this application.
- (ii) **Reference Number:** 26/00425/FUL
Site Address: Green Bank Farm Withy Lane Broxton Chester CH3 9JP
Proposal: Conversion of the existing barn into two dwellings
The Parish Council did not submit any comments in relation to this application.
- (iii) **Reference Number:** 26/00376/FUL
Site Address: Land At Sherrington Lane Broxton Chester
Proposal: Conversion of existing Shippon with replacement extension to one dwelling

Comments attached.

- **New Planning Application**

(iv) **Reference Number:** 26/00596/FUL

Site Address: 8 Broxton Hall Mews Whitchurch Road Broxton Chester CH3 9JS

Proposal: Replacement of French doors with a window and blocking up a rear door opening, in retrospect.

7. HIGHWAYS MATTERS

Councillor Borman to report on general highways matters.

8. BOLESWORTH MEETING

Councillor Borman to update the Parish Council.

9. PUBLIC RIGHTS OF WAY

To receive a verbal report from Councillor Shadbolt and to consider any next steps.

10. SANDSTONE CAR PARK

Report of Councillor Shadbolt circulated.

11. ENVIRONMENTAL CLIMATE CHANGE MITIGATION 2026

Report of Councillor Shadbolt circulated.

12. .GOV EMAIL ADDRESS

To authorise the Clerk to purchase a .GOV email address from HugoFox, at a cost of £2.99 (inc VAT) per month, to replace the .ORG email address.

13. TELEPHONE KIOSKS

Consideration to be given to an update from the Chair, in relation to the status of the telephone kiosks in the Parish.

14. TATTENHALL AND DISTRICT MODIFIED NEIGHBOURHOOD PLAN

To consider whether the Parish Council wishes to submit any comments as a consultee.

15. THE LOCAL HILLS

The Chair to report on matters relating to Raw Head, Bickerton Hill, Larkton Hill, the Sandstone Trail and the National Trust.

16. DATE OF NEXT MEETINGS

Members to note that the next meetings are as follows:-

Annual Parish Meeting - Monday, 18th May 2026 at 7.00 pm

Annual Meeting of the Parish Council - Monday, 18th May 2026 at 7.30 pm

17. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

18. EXEMPT BUSINESS

Members are asked to resolve that the following item of business shall be exempt from the press and public as it contains commercially sensitive information.

19. THE FIRE ENGINE HOUSE

Councillor Henshall to present an update on this matter and the Parish Council to agree the next steps.